

Quad Cities Stamp Club Constitution

Article I

The name of this unincorporated organization shall be the QUAD CITY STAMP CLUB.

Article II

The purpose of the Club shall be to encourage and advance stamp collecting; to disseminate and exchange information among its members; to encourage and support local, regional and national stamp exhibitions; to promote the publication of philatelic columns and articles in the local press and undertake all other activities as may further these objectives.

Article III

Any person of good character, interested in any facet of stamp collecting, may apply for membership.

Article IV

The Officers shall consist of a President, Immediate Past President, Vice-President, **Secretary and Treasurer**. These officers with the Directors shall constitute the Board of Directors.

Article V

An official publication (**Philaquad**) shall be issued at designated times and circulated to all members in good standing.

Article VI – Amendments

Section 1.

This Constitution and the By-Laws may be amended by voice or ballot vote, as determined by the Board of Directors. Amendments shall require the vote of a minimum of twenty-five (25) per cent of the total number of members in good standing. A two-thirds majority of the votes cast shall be required for the adoption of any proposed amendment.

Quad City Stamp Club By-Laws

Article I – Membership

Section 1.

Application for membership in the Quad City Stamp Club shall be in writing on a form prescribed by the Board of Directors and accompanied by the membership dues for the calendar year.

Section 2.

The annual dues shall be such a sum as the Board of Directors shall determine from time to time.

Section 3.

A member is in good standing who is not in default in the payment of his annual dues and against whom no charges are pending. Any member convicted of a felony shall automatically be dropped from membership.

Section 4.

Any member in arrears for his annual dues **for more than three (3) months** shall be suspended and dropped from membership.

Section 5.

The fiscal year for the Club shall be the calendar year.

Article II – Officers

Section 1.

The Board of Directors shall be the governing body of the Club, under the guidance of the President. The Board of Directors shall be composed of nine (9) elected officers and directors, and one (1) non-elective officer who is Editor of the Club's official publication. The President shall automatically become Immediate Past President at the termination of his duty as President.

Section 2.

The PRESIDENT shall have general supervision of the affairs of the Club. He shall preside at all meetings of the Club membership and meetings of the Board of Directors. He shall appoint all non-elective officers and all committees and be an ex-officio member of all committees.

Section 3.

The IMMEDIATE PAST PRESIDENT shall assist the President and shall perform the duties of the President during his absence or inability to attend official meetings of the Club and shall perform such additional duties as may be delegated by the President.

Section 4.

The VICE-PRESIDENT shall assist the President and perform the duties of the President at official meetings at which neither the President **nor** the Immediate Past President are able to attend. **He shall be the PROGRAM CHAIRMAN to select and present programs of his choice at all regular, scheduled Club**

meetings. He shall select such members deemed necessary to aid him with the Club's meeting programs.

Section 5.

The office of SECRETARY shall keep an accurate record of all official proceedings of the Club and report at the Board of Directors meeting; shall receive all applications of membership and submit them to the Board of Directors for acceptance; shall see that the names of all new members are published in the Club's official publication and keep an up-to-date membership list. The Secretary will provide an annual membership statement at the close of each fiscal year, and see that a condensed statement is published in the Club's official publication.

Section 6.

The office of TREASURER shall keep an accurate record of all finances of the Club and report at the Board of Directors meeting; collect annual membership dues and any financial obligations to the Club; make deposits of all income in a bank or banks approved by the Board of Directors; make payments for expenses of the Club, when authorized by the Board of Directors, with the exception of auction monies, postage and printing costs of the official publication of the Club and rent payments which may be paid when due. The Treasurer will submit the annual financial statement at the close of each fiscal year, and see that condensed statements of these reports be published in the Club's official publication.

Section 7.

Officers, Directors and Committee Chairmen shall serve without compensation, but shall be fully reimbursed for authorized expenditures.

Section 8.

There shall be a four (4) DIRECTORS, whose terms of office shall be two (2) years, and so arranged that two (2) Directors shall be elected each year. A replacement for any Director shall serve only the remaining portion of the term of office of the replaced Director.

Section 9.

The terms of office of the President, Vice-President, Treasurer and Secretary shall be two (2) years. The President and Secretary shall be elected in even numbered years. The Vice-President and Treasurer shall be elected in odd numbered years. A replacement for any Officer shall serve only the remaining portion of the term of the replaced Officer.

Article III – Meetings

Section 1.

Regular, official meetings of the Club membership shall be held at least once per calendar month under normal circumstances at a time and location determined by the Board of Directors.

Section 2.

The Board of Directors shall hold a minimum of nine (9) monthly meetings per year for the transaction of Club business.

Section 3.

A QUORUM at any regular, scheduled Club meeting, for the transaction of Club business, shall be twenty five (25) per cent of the members in good standing. A QUORUM for a Board of Directors meeting shall **be three (3).** *(This was changed from five (5) in 1990-1)*

Article IV – Non-Elective officers

Section 1.

The President shall appoint an EDITOR of the Club's official publication **(Philaquad)**, with the approval of the Board of Directors, who will hold non-voting membership in the Board of Directors meetings.

Section 2.

The President shall appoint an EDITOR of the Club's official website), with the approval of the Board of Directors, who will hold non-voting membership in the Board of Directors meetings.

Section 3.

The President shall appoint an AUCTION MANAGER, with the approval of the Board of Directors. The Auction Manager shall solicit auction material from the members. The commission shall be determined by the Board of Directors.

Section 4.

The President shall appoint an AUDIT COMMITTEE, consisting of no more than three (3) members, for the purpose of auditing the Club accounting records on an annual basis (typically in May), after the annual election. Interim audits may be required should a change in the position of **Treasurer** take place prior to the annual election.

Article V – Removal from membership or office

Section 1.

Any member or Officer may resign from membership in the Club on written notice to the **Secretary.**

Section 2.

Any member or Officer may be removed from membership or office for cause. **The Secretary** shall prepare a statement listing the reasons for removal, which shall be presented to the Board of Directors. Removal action by the Board of Directors shall require the approval of two-thirds of the members of the Board of Directors.

Article VI – Election of Officers

Section 1.

The President shall appoint a NOMINATING COMMITTEE prior to the March Club meeting for the purpose of making nominations to the Club members for the election of new Officers. The committee shall select one or more names for each elective office. A report of the committee shall be presented to the Board of Directors prior to the April Club meeting, and if approved by the Board of Directors, shall be presented to the membership at the April Club meeting. Nominations may be made by a member or members for additional Officers following the report of the nominating committee. Consent of the

nominee or nominees must be obtained. No further nominations will be accepted following the committee's report and any floor nominations. The report of the nominating committee shall again be read at the May Club meeting and shall include any and all nominations made at the April Club meeting. Balloting on ~~unopposed~~ candidates may be taken by voice vote of the members present. ~~Any office having more than one candidate shall require a vote be taken by secret ballot.~~ A simple majority of the votes cast shall constitute the election of a candidate. The results of the election shall be announced prior to the closing of the business section of the May Club meeting. The newly elected Officers will take office at the close of the business section of the June Club meeting.

Article VII – Amendments

Section 1.

Amendments to these By-Laws may be made at any regular, scheduled Club meeting after approval of the Board of Directors and a reading of the proposed amendment at a regular, scheduled Club meeting, followed by a second reading at the next regular, scheduled Club meeting. Approval of a proposed amendment shall require a two-thirds majority vote of the members in good standing at the meeting.

Section 2.

The Secretary will cause copies of both the Constitution and By-Laws be printed in sufficient quantity to provide each member with a copy, plus an ample supply of copies for distribution to new members of the Club.

Section 3.

Acceptance of the Constitution and these By-Laws shall be effective the next meeting following their approval and adoption at the regular, scheduled Club meeting.

Dated December 6, 2016.

Approved November 12, 1974. Revised October 11, 1984. Revised again January 1990.